

Fauquier County Parks & Recreation Department

**June 1, 2005
Monroe Park
Goldvein, VA**

Present:

Carl A. Bailey, Chairman
David Graham, Vice Chairman
Donald P. Johnson, Jr.
Larry Miller, Ex Officio
Niki Barwick, P&R Staff

Absent:

Debbie Reedy, Treasurer
Tom Harris

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:11 P.M. by Chairman Carl A. Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

**A motion was made by David Graham that the agenda be adopted as presented.
Seconded by Donald Johnson. The vote was unanimous in favor.**

IV. Comments from citizens – Chairman Bailey Welcomed and thanked those in attendance for coming out to the meeting. Mr. Bailey began by recognizing those citizens who wanted to address the Board in the order of the sign up sheet.

1. Patricia Talbot – A resident of Goldvein told the Board that she loved Monroe Park and complimented the educational and historical aspects the park provided. Ms. Talbot then asked the Board about future plans.
2. Mary Jackson – A member of Friends of Monroe Park since the beginning and stated she has stayed on out of respect for Mr. and Mrs. Monroe. However, she expressed disappointment in the slow progress. She stated that she thought it would make a great visitor's center and destination site for tourists, but it's current projects need to be completed and then move on to the next phase.
3. Joe Scott – A resident of Lee District reported that Mrs. Monroe could not be at this meeting, but sent a message that she wants the park to move forward and she thinks

the park needs a nice sign next to the fence.

4. Henry Baxley – President of Fauquier Community Theater and Marshall District resident stated that his organization is in the process of asking for their lease to be renewed. He thanked the Board for their work and said that another three years would give FCT time to work on their new building. He went on to explain that the organization's possessiveness of the use of the building exclusively resulted in their ability to produce Broadway type performances along with using many volunteer hours. They (FCT) are concerned about the stipulations placed on FCT in the draft lease document.
5. Ursula Baxley – Marshall District resident stated that Fauquier County is a rural county and it is wonderful that we have live performances in our area. She added that there are 200 people behind the scenes in all of the FCT productions and 5,000 people have paid to see the performances.
6. Sherry Bendt – Marshall District resident stated that Mr. and Mrs. Baxley had said it all regarding the Fauquier Community Theater issue.
7. Carol Ngoh – A resident of Lee District stated that she loved Monroe Park but the down side is that, in her opinion, it does not get utilized enough. She said coaches do not know that the fields in the Park are available, and the educational aspects need to be more publicized. She went on to say that this Monroe Park is a treasure to the community.
8. Tom Sablon, Sr. – A resident of Lee District, and a retired A/C contractor with an interest in gold prospecting. Mr. Sablon reported that he helps the Monroe Park Manager, Bob Sinclair teach gold panning, and is a charter member of Friends of Monroe Park. He said signage needs improvement, the State of Virginia signs are great, but more advertisement is needed. He said after 10 years of waiting the FOMP is discouraged.
9. Pam Van Scoy – A resident of Lee District since 1994. Ms. Van Scoy stated that she felt things are not well advertised. She went on to say she was so excited when the park first got started, and since then it has been up and down in completion of projects. The bunkhouse and the assay office were promised two years ago, she pointed out. She said that Bob Sinclair is a great asset to the Park, he gets the kids excited about the history and future plans for the Park.

Chairman Bailey told those in attendance that their comments were appreciated and wanted to try to address some of their concerns at this time. He began by giving a brief history of the generous donation of the land by Mr. and Mrs. Monroe and work toward their vision of the park. He pointed out that the budget approved by the Board of Supervisors is one that may constrict some of the planned projects. Chairman Bailey pointed out that the playground expansion should be completed this month, and the rest of the paving project would soon be completed. He also said the Park wouldn't look like it does now without the support of FOMP.

In response to Ms. Talbot's question regarding future plans, Mr. Bailey explained how Monroe Park plans fit into the County's CIP. In closing Mr. Bailey pointed out Lee District representative Donald Johnson on the Parks and Recreation Board is a real asset to the District and the Board.

Donald Johnson thanked the FOMP for expressing their thoughts and if they are so inclined and interested, there is a design plan in the office at Monroe Park. He reported to the audience that a grant process has just been completed and we are waiting to hear from that. The grant, if approved, will be directed specifically to the museum aspect of the Park. Also, plans are in the works for a handicapped-parking area for the shelter. As far as coaches not being aware of the fields in the Park – all coaches are aware of the fields but choose not to use them. So this is a league issue that will be brought to the next youth sports council meeting.

V. Presentations/Commendations – At this time Chairman Bailey recognized County Administrator, Paul McCulla. Mr. McCulla reported that since January the day-to-day management of the Parks and Recreation Department has been moved to County Administration. He said he is excited about that development. He went on to report that the

Board of Supervisors took this step of melding a new symmetry between County Administration and the Parks and Recreation Department and cited examples: He now meets weekly with Larry Miller, Director of Parks and Recreation discussing day-to-day issues dealing with staffing, Good Times publication and Lake Brittle issues. McCulla stated this offers the Parks and Recreation Board options to free up time from administrative issues and give more time to concentrate on bigger picture issues. He went on to say that Katie Heritage, Assistant County Administrator will be at Board meetings and will meet with the Board anytime on any matter. He expressed his pleasure to see an involved public at this meeting and encouraged citizens to talk to their Board of Supervisor member because it really works. He thanked the Parks and Recreation Board for the opportunity to speak, and stated he is looking forward to working with the Board because of his firm belief in parks and recreation.

Chairman Bailey thanked Mr. McCulla, and then asked Donald Johnson to read the proclamation presented in the Board's book. There was general agreement to accept the proclamation as it was presented.

VI. Consent Agenda

- A. Minutes
- B. Treasurer's Report & Payment of Bills
- C. Policy revision – Trust Fund
- D. Clarification of community contribution approval for FY05
- E. Policy revision – Fees and Charges

A motion was made by Donald Johnson to move items VI. C, D, and E to action items at VIII. D, E and F. for discussion and adopt items VI. A and VI. B on the consent agenda consisting of: the minutes of the Parks and Recreation Board Meeting on May 4, 2005 as presented; and the Treasurer's Report of check registers, financial reports and the budget action form for Reallocation of funds from the equipment replacement program to the comprehensive maintenance account in the amount of \$2,300 as presented. Seconded by David Graham. The vote was unanimous in favor.

VII. Reports

A. Bids/Contracts Committee – Chairman Bailey reviewed some of the items on the enclosed notes from the meeting in May. **A motion was made by David Graham that the actions taken by the Bids and Contracts Committee as noted in the May 16, 2005 notes enclosed in the Board meeting packet be ratified. Seconded by Donald Johnson. The vote was unanimous in favor.**

B. Swimming Pools Planning Committee – Mr. Miller reported that a meeting had been held today with the planning firm regarding the Northern Region pool as a follow up to the Aquatics Committee Meeting on May 5. David Graham reported that some of the cost increases to build the same exact pool as the one at Vint Hill can be up to 400%.

C. School Coop Agreement Liaison – Donald Johnson reported that the next meeting is set for June 21, 2005.

D. Legislative Liaison – Nothing was added to the agenda page background/update.

E. Sports Coordination Council – Donald Johnson reported that at the May meeting of the Council an update was given on the Northern and Central sites as well as Fair Board issues.

F. Budget Committee – Nothing to report at this time.

G. Director's Report – In addition to the background/update in the report Mr. Miller pointed out the following: 1) The County classification study proposal has been submitted and distributed a chart outlining the proposal. 2) The Community Contribution budget has a balance of \$30,520 to be designated for youth serving organizations. A solicitation was mailed out to organizations in the County and a list of responders is represented on the chart distributed. In addition the Department has had inquiries from Fauquier Youth Football and Fauquier Optimists Basketball after the deadline set for the recipients of the solicitation. Mr. Miller asked the Board for guidance. **A motion was made by Donald Johnson to accept the Directors report with the exception of payment distribution of the Community Contribution budget funds**

requests and move that item to VIII. E. for further discussion. Seconded by David Graham. The vote was unanimous in favor.

H. Waste Water Study Review Committee – Mr. Bailey reported that there is no new report. The Sports Council discussed the proposed project but they are not sure what their role is in this issue.

VIII. Action Items -

A. Sports Fields Complexes – Mr. Miller reported that the Northern Region Sports Complex bids came in at more than twelve million for site work and more than five million for architect fees. Mr. Downey, member of the Board of Supervisors is concerned about under drainage according to Paul McCulla and feels it needs further investigation. .

B. Extension of lease of Vint Hill Theater – Mr. Miller reported that Fauquier Community Theater and County Administration have had discussion regarding the drafted new lease and Mr. Baxley, President of FCT has responded. Since the Parks and Recreation Board extended the current lease for 60 days at their May meeting to allow time to negotiate the lease further, there is no need for action at this meeting. Mr. Bailey asked Mr. Baxley to submit in writing the concerns of FCT with the Concession Agreement to County Administration for further negotiations. **A motion was made by Donald Johnson to place this item on next month's agenda. Seconded by David Graham. The vote was unanimous in favor.**

C. Capital Improvement Program – Chairman Bailey asked if there were any changes to forms? Don Schenck responded that there were some ADA issues to be addressed. **A motion was made by Donald Johnson to accept the CIP for 2007 – 2016 as presented except move the renovations of the Vint Hill Theater from 2008 to 2011 to coincide with the ADA changes to the theater. Seconded by David Graham. The vote was unanimous in favor.**

D. Policy revision – Trust Fund – Chairman Bailey asked if the \$5,600 for Crockett Improvement Fund as described in the research section of the agenda page had already been deducted from the community contributions budget? Mr. Miller responded that it had. **A motion was made by Donald Johnson that the Trust Fund policy #B 18-8 be revised as presented. Seconded by David Graham. The vote was unanimous in favor.**

E. Clarification of community contribution approval for FY05 – Mr. Bailey asked for a clarification of the discretionary funds. Mr. Miller responded that \$2,834 was for needs that arise to accommodate any groups with special requests, and \$10,000 that had been set aside for the study of departmental fees and charges both totaling \$12, 834. **A motion was made by Donald Johnson to approve the FY05 Year-end Contributions Chart as distributed, and to allow two groups, Fauquier Youth Football and Optimists Basketball, an extension of one more week to submit the requested information to qualify for a possible year- end additional distribution of funds. The funds for the two additional groups will be made up of the \$2,834 discretionary funds and \$10,000 set aside for departmental study. Also, authorize Chairman Bailey and Donald Johnson to make use of any remaining funds if groups do not respond to the requirements to receive the year-end distribution. Seconded by David Graham. The vote was unanimous in favor.**

A motion was made by Donald Johnson that the FY06 Contribution Amounts @ 20% and exceptions totaling \$23,027 as noted on the FY06 Community Contribution Recommendations chart distributed at the October 6, 2004 Board meeting be approved. Seconded by David Graham. The vote was unanimous in favor.

F. Policy revision – Fees and Charges – Following a brief discussion **a motion was made by David Graham that the request to revise the Fees and Charges Policy # B 8 as presented be approved. Seconded by Donald Johnson. The vote was unanimous in favor.**

IX. Information Items – No discussion on this item.

X. Board Time

Donald Johnson thanked the citizens for coming to the meeting

Carl Bailey thanked the citizens for coming and thanked Mr. McCulla for his presentation.

XI. Adjournment

There being no further business, **a motion was made by Donald Johnson to adjourn the meeting. Seconded by David Graham. The vote was unanimous in favor.** The meeting adjourned at 8:50 p.m.

Carl A. Bailey
Chairman
Parks and Recreation Board-

Date